

**Comal County Emergency Services District No. 1  
BOARD OF COMMISSIONERS**

**Board Meeting Minutes for June 20, 2019**

The Regular Meeting of the ESD #1 Board was held at the Emergency Services Building, 353 Rodeo Drive, Spring Branch, Texas, 78070 on Thursday the 20<sup>th</sup> of June 2019 beginning at 4:00 p.m.

**DISCUSSION / ACTION ITEMS**

- 1) **Call meeting to order:** Having been duly posted, the meeting was called to order at 4:00 pm by Bill Gonser. Commissioners Bill Gonser, Mark Schmalz, Brad McMinn, and Tex Hall were present. A quorum was declared.

Guests in attendance: Mark Southwell – Chief, Jo Zuercher, and Kay Derrich of BSBES.

**MEETING AGENDA**

**Public Comments:** In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners. Citizens' Comments are limited to 3 minutes per citizen.

**DISCUSSION / ACTION ITEMS (continued)**

- 2) Approve May 16, 2019 regular meeting and April 16, 2019 workshop minutes: Comments concerning good information, we would like to get copies of the slides added to those minutes. Mark Schmalz made the motion to approve. Brad McMinn seconded. Motion carried. See attachment 2
- 3) Review, consider and accept monthly financial reports, – Noted that we need to look at timing on checks written since we are limited to six transactions per month by Broadway Bank. The closing dates for our accounts is now the end of the month instead of the 15<sup>th</sup> as it has been. Commissioner McMinn, Mark Schmalz made the motion to approve. Bill Gonser seconded. Motion carried. See Attachment 3.
- 4) Consider and approve bills/invoices to be paid, – Commissioner McMinn: Mark Schmalz made the motion to approve. Bill Gonser seconded. Motion carried. See Attachment 4.
- 5) Review and discuss the Chief's monthly report, – All Commissioners: Attachment 5.
- 6) Discuss Chief's request for new radios, – All Commissioners: Trunking system that the County is going forward with requires ESD #1 to purchase 5 additional portables. See Attachment 6. Discuss preparations for 2020 budget, – All Commissioners: New station projected to come on line in 2020. Station 4 costs is projected to contribute to about an 18% increase. Details in Attachment 7.

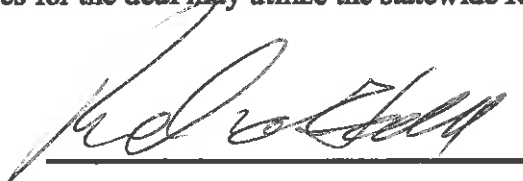
- 7) Discuss the next phases of Station #2 modifications, – All Commissioners: Bill Gonser said that the gutters will be installed soon.
- 8) Discuss the status of proposals from ESD #4 and ESD #1 concerning the purchase of Station #1– All Commissioners: Commissioners enter an Executive Session to discuss the sale at 5:00PM and closed the session at 5:56PM. A motion was made and seconded to approve the following. The motion was approved.

It is in the best interest of the taxpayers in ESD #1 that ESD #1 agrees to sign the Resolution allowing ESD #4 to purchase BSBES's property on Rodeo Dr provided the following two conditions are met.

1. written agreement is in place between the ESDs and BSBES documenting the details on how the funds will be spent including the percentages each ESD's costs will be offset.
  2. A written agreement is in place between the 3 ESDs that the Joint Services Agreement will be modified to reflect that Ambulance Billings collected by BSBES will be credited 100% to ESD #1 effective with the 2021 budget.
- 9) Receive and discuss progress reports from the BSBES board and standing ESD committees.  
– All Commissioners: None to discuss
  - 10) The meeting was adjourned at 5:58 and the next meeting is scheduled for July 18 at 4:00PM

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

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Tex Hall, Assistant Treasurer, standing in for Pat Feely, Secretary

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